

**MEETING  
Town of Little Elm  
100 W Eldorado Parkway  
Little Elm, Texas 75068-5060**

**214-975-0404  
<http://www.littleelmtx.us>**

**WORKSHOP AND REGULAR COUNCIL MEETING**

**Tuesday, February 7, 2012 - 6:00 PM  
Town Hall Center---Council Chamber---100 W Eldorado Parkway**

**1. Call to Order Council Work Shop at 6:00 p.m.**

- A. Items to be withdrawn from Consent Agenda.
- B. Emergency Items if posted.
- C. Request by the Town Council for items to be placed on the next regular council agenda for discussion, and recognition of excused absences. Excuse absences of Mayor Platt from the January 17, 2012 Workshop and Regular Meeting and Council member Roebken from the January 10, 2012 Workshop.
- D. Design Presentation by Hidell & Associates for Preliminary Layout of Library Expansion and Remodel at Town Hall; Staff to discuss current budget of project. (Director of Development Services)
- E. Receive presentations: proposals from Executive Search Firms to recruit a person for the position of Town Manager. (Interim Town Manager)
- F. Presentation of monthly updates from department heads concerning law enforcement activities, municipal court, customer service, emergency medical services, fire department response, fire prevention activities, emergency management, ongoing economic development projects, building permits, code enforcement activities, library activities, human resources updates, information technology report, revenue and expenditure report, street construction status, sanitation services, highway construction status, utility operations, parks and recreation activities, as well as facility and fleet updates.

**2. Presentations and Announcements:**

A. Mayor Platt to make presentation to Teen Court members.

3. **Roll Call/Call to Order Regular Town Council Meeting Immediately Following Council Workshop.**

4. Opening Prayer: Richard Stevens-Living Word Baptist Church.

5. Pledge to the Flags:

A. United States Flag

B. Texas Flag:

Honor the Texas Flag I pledge allegiance to thee  
Texas, one state under God, one and indivisible.

6. Public Comments: Persons may address the Town Council on any issue. This is the appropriate time for citizens to address the Council on any concern whether on this agenda or not. Please observe the time limit of three (3) minutes. In accordance with the State of Texas Open Meeting Act, the council may not comment or deliberate such statements during this period, except as authorized by Section 551.072, Texas Government Code.

7. Consent Agenda: All matters listed under the Consent Agenda are considered to be routine by the Town Council and require little or no deliberation. There will not be a separate discussion of these items and the agenda will be enacted by one vote. If the Council expresses a desire to discuss a matter listed, that item will be removed from the consent agenda and considered separately:

A. Minutes of the January 17, 2012 Workshop and Regular Meeting.

B. Final Plat Dominion at Lakeview-Sunset Pointe Phase 23 from Dowdey, Anderson, and Associates, Inc., generally located northeast of Lakemont Drive along Foundation Gate Drive. (Planning Manager)

C. Quarterly Investment Report for the period ending December 31, 2011. (Finance Director)

D. Quarterly Budget and Financial Report for period ending December 31, 2011.

(Finance Director)

- E. Appointment of Melissa Myers as member to the Parks and Recreation Board to fill an unexpired term ending 05-01-2013. (Parks Director)
  - F. Authorize the Interim Town Manager to enter into a lease agreement with HP Financial Services Company for the lease of information technology equipment for three years in an amount not to exceed Forty-Four Thousand Two-hundred and thirty-six dollars (\$44,236) annually. (Finance Director/ IT Manager)
  - G. Approve Resolution No. 02071201 a Resolution of the Town of Little Elm suspending the March 6, 2012, effective date of Atmos Energy Corp., Mid-Tex Division (“Atmos Mid-Tex”) requested rate change to permit the Town time to study the request and to establish reasonable rates; approving cooperation with Atmos Cities Steering Committee (“ACSC”) and other cities in the Atmos Mid-Tex Service Area and to hire legal and consulting services and to negotiate with the company and direct any necessary litigation and appeals; requiring reimbursement of cities’ rate case expenses; finding that the meeting at which this Resolution is passed is open to the public as required by law; requiring notice of this Resolution to the Company and ACSC’S Legal Counsel. ( Finance Director)
  - H. Approve request from Denton County Election Administration to use the Town Hall as an early voting location for the May 12, 2012 City and School Election. (Town Secretary)
8. Reports and requests for Town Council consideration and appropriate action:
- A. Discussion and Action on selection of an Executive Search Firm to recruit for the position of the Town Manager and to authorize Interim Town Manager to execute a contract for the same. (Interim Town Manager)
  - B. Discussion and Action to adopt Ordinance No. 1095 an Ordinance of the Town Council of the Town of Little Elm, Texas, ordering a General and Special Election to be held on Saturday May 12, 2012, for the following purposes: elect a Mayor for a three (3) year term; elect one (1) Council member from Place 3 for a three (3) year term; elect one (1) Council member from Place 5 for a three (3) year term, and elect one (1) Council member from Place 4 for the remainder of an expired three (3) year term; providing for the appointment of election officers; providing for the designation of the places and manner of holding said election; providing for the designation of early voting polling places; providing for the designation of the early voting clerk; providing for the posting and publication of notice; providing a severability and conflicts clause; and providing for an immediate effective date.

(Town Secretary/Town Attorney)

- C. Discussion and Action to approve Joint Election Agreement and Contract for Election Services between the Town and Denton County Elections Administrator.  
(Town Secretary)
  
- D. Discussion and Action to approve the Payment Condition and Asset Study between the Town of Little Elm and Data Transfer Solutions, Inc. for the amount of \$50,051.00 and authorize the Town Manager to execute a contract for the same.  
(Director of Development Services)
  
- E. Discussion and Action to approve Interlocal Agreement and License between the Town of Little Elm and Frisco Independent School District to provide funding for certain grading, drainage, and landscape improvements within the Town and authorize Mayor to sign the Robertson Elementary Offsite Playground Interlocal Agreement and License for the same. (Director of Development Services)
  
- F. Discussion and Action to approve Change Order #2 to the Guaranteed Maximum Price Amendment #2 to the Construction Manager at Risk Agreement for the Recreation Center and Senior Center between the Town of Little Elm and Adolfson & Peterson and authorize the Town Manager to execute for the same. (Director of Development Services)
  
- G. Discussion and Action to approve Supplemental Task Order for the Cottonwood Creek Drainage Study between the Town of Little Elm and Freese and Nichols, Inc. for the amount of \$14,070.73 and authorize the Town Manager to execute a contract for the same. (Director of Development Services)

9. FYI: (All matters are provided to the Town Council for informational purposes only)

A. Thank You from Tompkins Family.

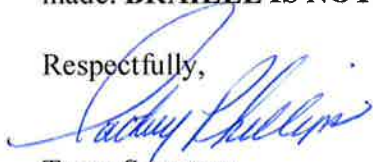
10. Adjourn Work Shop and Regular Meeting.

**Pursuant to the Texas Open Meeting Act, (Chapter 551, Texas Government Code), one or more of the above items will be taken or conducted in open session following the conclusion of the executive closed session.**

Persons with disabilities who plan to attend this meeting and who may need auxiliary aide of service such as interpreters for the hearing impaired, reader or large print are requested to contact

the secretary at 214-975-0404 two days prior to the meeting so appropriate arrangements can be made. **BRILLE IS NOT PROVIDED.**

Respectfully,

A handwritten signature in blue ink, appearing to read "Nancy Phillips". The signature is written in a cursive style with a large initial "N".

Town Secretary

**This is to certify that the above notice was posted on the bulletin board at the Town Hall Center this 3rd day of February 2012.**