

**MEETING  
Town of Little Elm  
100 W Eldorado Parkway  
Little Elm, Texas 75068-5060**

**214-975-0404  
<http://www.littleelmtx.us>**

**WORKSHOP AND REGULAR TOWN COUNCIL**

**Tuesday, October 16, 2012 - 6:00 PM  
Town Hall Center---Council Conference Room and Chamber---100 W Eldorado Parkway**

1. Call to Order Council Work Shop at 6:00 p.m.
  - A. Items to be withdrawn from Consent Agenda.
  - B. Emergency Items if posted.
  - C. Request by the Town Council for items to be placed on a future agenda for discussion, and recognition of excused absences.
  - D. Discussion and comment on addendum to Solicitor Ordinance. (Police Chief)
  - E. Discussion and comment regarding Health Services-Consumer Health Fee Revisions.(Planning Manager & Health Services)
  - F. Discussion regarding Information Technology (IT) managed services proposal. (Finance Director)
  - G. Presentation of monthly updates from department heads concerning law enforcement activities, municipal court, customer service, emergency medical services, fire department response, fire prevention activities, emergency management, ongoing economic development projects, building permits, code enforcement activities, library activities, human resources updates, information technology report, revenue and expenditure report, street construction status, sanitation services, highway construction status, utility operations, parks and recreation activities, as well as facility and fleet updates.

- H. Council to highlight items on the agenda needing further discussion or comments prior to the regular session.

2. Presentations and Announcements:

- A. Employee Recognitions. (Mayor) (Chief Florentino)
- B. Presentation to Michael McClellan for receiving the P&Z Commissioner of the Year Award. (Planning Manager)

3. Roll Call/Call to Order Regular Town Council Immediately Following Council Workshop.

4. Opening Prayer: Pastor Chad Howard-CrossRidge Church.

5. Pledge to the Flags:

- A. United States Flag

- B. Texas Flag:

Honor the Texas Flag

I pledge allegiance to thee Texas,

one state under God, one and indivisible.

6. Public Comments: Persons may address the Town Council on any issue. This is the appropriate time for citizens to address the Council on any concern whether on this agenda or not. Please observe the time limit of three (3) minutes. In accordance with the State of Texas Open Meeting Act, the council may not comment or deliberate such statements during this period, except as authorized by Section 551.072, Texas Government Code.

7. Consent Agenda: All matters listed under the Consent Agenda are considered to be routine by the Town Council and require little or no deliberation. There will not be a separate discussion of these items and the agenda will be enacted by one vote. If the

Council expresses a desire to discuss a matter listed, that item will be removed from the consent agenda and considered separately:

- A. Minutes of the September 18<sup>th</sup> Workshop and Regular Meeting. (Town Secretary)
- B. Minutes of the October 9<sup>th</sup> Joint Meeting with Town Council, Economic Development Corporation, Community Development Corporation, TIRZ #1, TIRZ #2 and LERA Boards. (Town Secretary)
- C. Final Plat Paloma Creek South Phase 7B, from Pettitt Barraza, LLC, generally located east of Hawk Valley Drive, in the Town's ETJ. (Planning Manager)
- D. Final Plat 2MG Addition from Brittain & Crawford, generally located south of the intersection of Eldorado Parkway and Little Elm Parkway, within Town limits. (Planning Manager)
- E. Authorize Town Manager to enter into One-Year Extension of the Agreement with Keep Little Elm Beautiful (KLEB) to provide financial assistance through the courtesy site metal recycling receipts for Beautification Programs and Projects. (Public Works Director)
- F. Interlocal Cooperative Contract between Texas Department of Public Safety (TDPS) and the Town of Little Elm, Texas to implement the amended provisions of Texas Transportation Code Chapter 706.005 and authorize Town Manager to execute the same. (Finance Director)
- G. Ratify the Interlocal Cooperative Agreement for Library Services between the Town of Little Elm and Denton County and authorize Town Manager to execute the same. (Library/Parks Director)
- H. Resolution No. 10161201 a Resolution of the Town Council of the Town of Little Elm, Texas approving an amendment to the Town's Investment Policy; recording the annual review; and providing an effective date. (Finance Director)
- I. Authorize the Town Manager to execute the third and final one-year extension agreement for Sludge Cake Hauling and Disposal Bid with Progressive Waste Solutions in the amount of \$510.00 per load with an estimate of 317 loads for a total of \$162,000. (Public Works Director)
- J. Authorize Town Manager to execute Agreement for a second one-year extension for

Phosphorus Removal Bid #081910-7201 with General Chemical in the amount of \$0.7236 per/gal or \$57,880 annually for the estimated annual usage of 80,000 gallons.(Public Works Director)

K. Authorize the Town Manager to execute the second one-year extension agreement for Courtesy Site Trucking and Disposal Bid #12142010-7001 for an estimated annual amount of \$112,000. (Public Works Director)

L. Accept resignation of Julie Lawson as member on the Community Development Corporation (CDC).

M.  
Authorize Town Staff to completed the purchase of 25-Motorola APX 7000 700/800 VHF Digital Portable Radios Phase 1 from Sterling Associates, Inc. for a total amount of \$120,000. (Fire Chief)

8. Reports and requests for Town Council consideration and appropriate action:

A. Discussion and Action to approve Agreement between the Town of Little Elm and Patricia Adams for services as presiding Municipal Court Judge of the Little Elm Municipal Court for a period of two (2) years to coincide with her appointment on May 15, 2012. (Finance Director)

B. Discussion and Action to adopt Ordinance No. 1115 an Ordinance amending the Town of Little Elm's Code of Ethics for Elected and Appointed Officials and Town Employees, as set forth in Article VI, Chapter 2, of the Town's Code of Ordinances; providing for Definitions; providing a Policy and Purpose; defining Unethical Activity; requiring Disclosure of Interest; providing penalties for the violation of this Ordinance; adopting State's Conflict of Interest Statute; providing for a Cumulative Legal Effect; repealing conflicting Ordinances; providing a severability clause; and providing an effective date. (Town Attorney)

C. Discussion and Action to approve amendment to the Boards and Commissions Policy and revision of the Board Application. (Council)

D.  
Discussion and Action to approve Task Order for revising the TXDOT Eldorado Parkway Plans between the Town of Little Elm and Bridgefarmer & Associates, Inc. and authorize the Town Manager to execute contract for same. (Development Services Director)

- E. Discussion and Action to approve Task Order for Hart's Branch Master Plan between the Town of Little Elm and Halff Associates, Inc. for the amount of \$25,000 and authorize the Town Manager to execute a contract for the same. (Development Services Director)
  
  - F. Discussion and Action to adopt Resolution No. 10161202 for a Boat Ramp Grant Application and authorize the Town Manager to execute agreement for the same. (Development Services Director)
  
  - G. Discussion and Action to approve Change Order #1 for Riney Road Water Line Relocation between the Town of Little Elm and TRC Engineers, Inc. to add the Smotherman Water Line Extension and Arbor Creek Water Line Loop for the amount of \$11,550.00 and authorize the Town Manager to execute a contract for the same. (Development Services Director)
  
  - H. Discussion and Action to adopt Resolution No. 10161203 for a Trail Grant Application and authorize the Town Manager to execute agreement for the same. (Development Services Director)
  
  - I. Discussion and Action to approve a Work Order and authorization to submit for a Trail Grant to TxDot for the Transportation Enhancement program between the Town of Little Elm and Blais & Associates for the amount not to exceed \$3,362 and authorize the Town Manager to execute work order for the same. (Development Services Director)
  
  - J. Discussion and Action to accept the offer of \$7,142.00 from the Texas Department of Transportation for Parcel No. 20 as identified on the official right-of-way map (ROW CSJ: 1567-01-34) for the FM 720 (Oak Grove Parkway) Project and authorize the Town Manager to execute all necessary documents to convey said property. (Assistant Town Manager)
9. The Town Council will hold a Closed (executive) session pursuant to Chapter 551, Texas Government Code, Vernon's Texas Code Annotated, in accordance with the authority within:
- A. Section 551.074 Of the Texas Government Code-deliberation regarding the

interviewing and appointment of applicant(s) to the Parks and Recreation Board and Board of Adjustment with verification of terms and positions.

B. Section 551.071: Consultation with Town Attorney to receive legal advice concerning legal matters and contemplated litigations.

C. Section 551.087: of the Texas Government Code to discuss or deliberate regarding commercial or financial information that the Town of Little Elm has received from a business prospect, and or to deliberate the offer of financial or other incentive with a business prospect.

10. Reconvene into Open Session: Discussion and consideration to take any action necessary as the result of the Closed (executive) session.

A. Section 551.074 Of the Texas Government Code-deliberation regarding the interviewing and appointment of applicant(s) to the Parks and Recreation Board and Board of Adjustment with verification of terms and positions.

B. Section 551.071: Consultation with Town Attorney to receive legal advice concerning legal matters and contemplated litigations.

C. Section 551.087: of the Texas Government Code to discuss or deliberate regarding commercial or financial information that the Town of Little Elm has received from a business prospect, and or to deliberate the offer of financial or other incentive with a business prospect.

11. FYI: (All matters are provided to the Town Council for informational purposes only)

A. Town Secretary Monthly Report.

B. 2011 Annual Development Report.

C. Development Services Monthly Report.

D. Public Works Monthly Report.

E.  
Fire Department Monthly Report.

F.  
Thank You-Fire Department

12. Adjourn Work Shop and Regular Meeting.

**Pursuant to the Texas Open Meeting Act, (Chapter 551, Texas Government Code), one or more of the above items will be taken or conducted in open session following the conclusion of the executive closed session.**

Persons with disabilities who plan to attend this meeting and who may need auxiliary aide of service such as interpreters for the hearing impaired, reader or large print are requested to contact the secretary at 214-975-0404 two days prior to the meeting so appropriate arrangements can be made. **BRaille IS NOT PROVIDED.**

Respectfully,

A handwritten signature in blue ink that reads "Kathy Phillips". The signature is written in a cursive style with a large initial "K".

Town Secretary

**This is to certify that the above notice was posted on the bulletin board at the Town Hall Center this 12th day of October 2012.**