

**MEETING  
Town of Little Elm  
100 W Eldorado Parkway  
Little Elm, Texas 75068-5060**

**214-975-0404  
<http://www.littleelmtx.us>**

**Workshop, Public Hearing & Regular Council**

**Tuesday, November 15, 2016 - 6:00 PM  
Town Hall Center---Council Conference Room & Chamber---100 W Eldorado Parkway**

1. Call to Order Council Work Shop at 6:00 p.m.
  - A. Items to be withdrawn from Consent Agenda.
  - B. Emergency Items if posted.
  - C. Request by the Town Council for items to be placed on a future agenda for discussion, and recognition of excused absences.
  - D. Union Park Planned Development presentation by Hillwood. (Director of Development Services Jason Laumer)
  - E. Discussion regarding Fireworks. (Council member Blais)
  - F. Update on Farmers Market. (Parks Director Chad Hyde)
  - G. Review of Little Elm Park Camping Master Plan. (Parks Director Chad Hyde)
  - H. Presentation on CWD Trash and Recycling Route Changes. (Director of Public Works Kevin Mattingly)
  - I. Discussion of 2017 Council Retreat. (Town Manager Matt Mueller)
  - J. Presentation of monthly updates from department heads concerning law enforcement activities, municipal court, customer service, emergency medical services, fire department response, fire prevention activities, emergency management, ongoing

economic development projects, building permits, code enforcement activities, library activities, human resources updates, information technology report, revenue and expenditure report, street construction status, sanitation services, highway construction status, utility operations, parks and recreation activities, as well as facility and fleet updates.

K. Council to highlight items on the agenda needing further discussion or comments prior to the regular session.

2. Roll Call/Call to Order Regular Town Council Immediately Following Council Workshop.

3. Pledge to the Flags:

A. United States Flag

B. Texas Flag:

Honor the Texas Flag I pledge allegiance to thee Texas,  
one state under God, one and indivisible.

4. Presentations:

A. Point Bank to present donation check to the Little Elm Friends of the Library on behalf on the Little Elm Library. (Point Bank Representatives)

B. Award of Summer Reading Program. (Library Staff)

C. Certificate of Recognition to Community Development Corporation (CDC) outgoing members Gerard Beliveau and Robert Gwinn. (Mayor Hillock)

D. 2016 Annual Achievement in Excellence Award from the National Procurement Institute. (Chief Financial Officer Karla Stovall)

E. Certificate of Achievement for Excellence in Financial Reporting. (Chief Financial Officer Karla Stovall)

F. Certificate of Achievement for Planning Excellence. (Director of Development Services Jason Laumer)

G. Texas Recreation and Park Society North Region-Park Design Excellence Award-Town of Little Elm-Beard Park. (Parks Director Chad Hyde)

H. STAR Award Presentation. (CWD Municipal Coordinator Robert Medigovich)

5. Public Comments: Persons may address the Town Council on any issue. This is the appropriate time for citizens to address the Council on any concern whether on this agenda or not. In accordance with the State of Texas Open Meeting Act, the council may not comment or deliberate such statements during this period, except as authorized by Section 551.072, Texas Government Code.

6. Consent Agenda: All matters listed under the Consent Agenda are considered to be routine by the Town Council and require little or no deliberation. There will not be a separate discussion of these items and the agenda will be enacted by one vote. If the Council expresses a desire to discuss a matter listed, that item will be removed from the consent agenda and considered separately:

A. Minutes of the November 1, 2016 Workshop, Public Hearings and Regular Meeting. (Town Secretary Kathy Phillips)

B. Awarding RFQ 2016-66 for the design of Hart's Branch Trail to Halff & Associates in an amount not to exceed \$259,500.00 and to authorize the Town Manager to execute the agreement. (Purchasing Agent Dawn Berry)

C. Final acceptance Doe Creek Road and authorization to release retainage funds. (Town Engineer Kimberly Brawner)

D. Final acceptance of McCord Park Drainage Repairs and authorization to release retainage funds. (Town Engineer Kimberly Brawner)

E. Final Acceptance of Brentwood Phase 3. (Town Engineer Kimberly Brawner)

F. Authorization to purchase IT equipment from Global Asset at unit price listed. (Purchasing Agent Dawn Berry)

G. Authorization to purchase IT equipment from GTS Technology Solution at the unit price listed. (Purchasing Agent Dawn Berry)

- H. Continue Organizational Development Services with Strategic Government Resources (SGR) for an amount not to exceed \$42,000 and to authorize the user license at the unit price listed. (Purchasing Agent Dawn Berry)
  
- I. Authorization to purchase fitness equipment from listed vendors ( Comm Fit and Marathon Fitness) for an amount not to exceed \$457,843.06. (Purchasing Agent Dawn Berry)
  
- J. Final Acceptance of Beard Park and authorization to release final pay application. (Town Engineer Kimberly Brawner)
  
- K. Approve Fence Replacement Agreement between the Town of Little Elm and Village of Woodlake HOA and authorize the Town Manager to execute a contract for the same. (Director of Development Services Jason Laumer)
  
- L. Approve the Perpetual and Irrevocable License Agreement for Hart’s Branch Trail with the Village of Woodlake Homeowners Association and authorize the Town Manager to execute a contract for the same. (Director of Development Service Jason Laumer)
  
- M. Agreement for Administrative Services for Rudman Tract PID by and between MuniCap, Inc. and Town of Little Elm, Texas. (Chief Financial Officer Karla Stovall)
  
- 7. 2nd Public Hearing regarding proposed annexation of approximately 147.51 acre tract of land, generally located on the northeast corner of Oak Grove Road and Lloyds Road, within the extraterritorial jurisdiction of Little Elm. All interested citizens are welcome to attend the hearing and participate in same. (Please fill out form on table outside of council chambers if desire to comment and present to the Town Secretary prior to meeting). (Rudman Tract) (Director of Development Services Jason Laumer)
  - A. Staff Report:
  
  - B. Open 2nd Public Hearing:
  
  - C. Public Comments:
  
  - D. Close 2nd Public Hearing:

8. 2nd Public Hearing regarding proposed annexation of approximately 42.41 acre tract of land, generally located east of Oak Grove Road and approximately 1,100 feet north of Lloyds Road, within the extraterritorial jurisdiction of Little Elm. All interested citizens are welcome to attend the hearing and participate in same. (Please fill out form on table outside of council chambers if desire to comment and present to the Town Secretary prior to meeting). (Cooper Tract) (Director of Development Services Jason Laumer)

A. Staff Report:

B. Open 2nd Public Hearing:

C. Public Comments:

D. Close 2nd Public Hearing:

9. Public Hearing to consider proposed assessments to be levied against property within the Rudman Tract Public Improvement District pursuant to the provisions of Chapter 372 of the Texas Local Government Code, as amended. All written or oral objections on the proposed assessment within the District will be considered at the public hearing.

A. Staff Report:

B. Open Public Hearing:

C. Public Comments:

D. Close Public Hearing:

E. Discussion and Action to adopt Ordinance No. 1359 an Ordinance of the Town Council of the Town of Little Elm, Texas accepting and approving a Service and Assessment Plan and Assessment Rolls for the Rudman Tract Public Improvement District; making a finding of special benefit to property within the district; levying special assessments against property within the district and establishing a lien on such property; providing for payment of the assessment in accordance with Chapter 372, Texas Government Code, as amended; providing for the method of assessment and the payment of the assessments; providing for penalties and interest on delinquent assessments; providing for severability and providing an effective date. (Director of Development Services Jason Laumer)

10. Reports and requests for Town Council consideration and appropriate action:

- A. Discussion and Action to adopt Ordinance No. 1360 an Ordinance of the Town of Little Elm, Texas, adopting a new Article VIII of Chapter 102 of the Code of Ordinances relating to Solid Waste Disposal and Recycling Services; establishing a purpose; adopting definitions; requiring service; establishing limitations and prohibited activities; providing for customer responsibilities; establishing procedures for adoption of Solid Waste Collection Rates; establishing types of services provided; establishing schedules for service; requiring use of specified containers; providing a repealing clause; providing a severability clause; providing a penalty; and providing for an effective date. (Public Work Director Kevin Mattingly)
- B. Discussion and Action to approve a Chapter 380 Grant Agreement between the Town of Little Elm, Texas and First Texas Homes, Inc. (Executive Director of EDC Jennette Killingsworth)
- C. Discussion and Action to approve Chapter 380 Development and Program Agreement between the Town of Little Elm, Little Elm EDC and Texas First Rentals, LLC. (Executive Director of EDC Jennette Killingsworth)
- D. Discussion and Action to approve Second Amendment to the Chapter 380 Economic Development Program and Agreement between the Town of Little Elm, Texas and Holt Texas, LTD. (Executive Director of EDC Jennette Killingsworth)
- E. Discussion and Action to approve Amended Tax Abatement Agreement between the Town of Little Elm, Texas and Holt Texas, LTD. (Executive Director of EDC Jennette Killingsworth)

11. FYI: (All matters are provided to the Town Council for informational purposes only)

- A. Town Secretary Monthly Report for October 2016.
- B. Development Services Monthly Report for October 2016.
- C. Public Works Monthly Report for October 2016.
- D. Police Department Monthly Reports for October 2016.
- E. Fire Department Monthly Reports for October 2016.

F. Parks, Recreation and Library Monthly Reports for October 2016.

G. Letter of Compliance TCEQ.

H. CWD X-treme Green Event Report.

12. Council will convene in Executive Session pursuant to Texas Government Code:

A. Section 551.071 for private consultation with the Town Attorney to seek legal advice with respect to pending and contemplated litigation and including all matters on this agenda to which the Town Attorney has a duty under the Texas Rules of Discipline and Professional conduct regarding confidential communication with the Town Council.

B. Section 551.072 to discuss certain matters regarding real property.

C. Section 551.076 to discuss security matters.

D. Section 551.087 to discuss Economic Development.

13. Reconvene into Open Session: Discussion and consideration to take any action necessary as the result of the Executive Session.

A. Section 551.071 for private consultation with the Town Attorney to seek legal advice with respect to pending and contemplated litigation and including all matters on this agenda to which the Town Attorney has a duty under the Texas Rules of Discipline and Professional conduct regarding confidential communication with the Town Council.

B. Section 551.072 to discuss certain matters regarding real property.

C. Section 551.076 to discuss security matters.

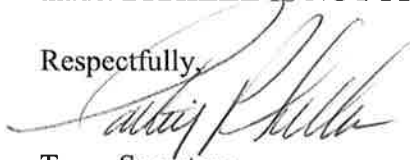
D. Section 551.087 to discuss Economic Development.

14. Adjourn Work Shop and Regular Meeting.

**Pursuant to the Texas Open Meeting Act, (Chapter 551, Texas Government Code), one or more of the above items will be taken or conducted in open session following the conclusion of the executive closed session.**

Persons with disabilities who plan to attend this meeting and who may need auxiliary aide of service such as interpreters for the hearing impaired, reader or large print are requested to contact the secretary at 214-975-0404 two days prior to the meeting so appropriate arrangements can be made. **BRILLE IS NOT PROVIDED.**

Respectfully,



Town Secretary

**This is to certify that the above notice was posted on the bulletin board at the Town Hall Center this 11th day of November 2016.**