

## **Notice Regarding Public Participation and Town Council/Town Staff Attendance**

Due to the COVID-19 (coronavirus) public health emergency, and in an effort to reduce in-person meetings that assemble large groups of people, Governor Greg Abbott has granted a temporary suspension of certain rules to allow for (1) town council members and town employees to participate in a town council meeting via videoconference call or other remote electronic means without a physical quorum of council members being present at the site of the meeting; and (2) the use of videoconferencing and other remote means to allow the public to observe the meeting and, when required, to participate in the public meeting.

In an effort to reduce the spread of the virus, for the April 7, 2020, Town Council meeting, individuals will be able to address the Council on any topic through submission of the web form below. Forms received will be recorded into the record and be given to the Town Council.

To access the videoconference online, follow these instructions:

- To join the Zoom meeting, click <https://zoom.us/j/903759231>.
- To view the live stream meeting, click <https://littleelm.org/1258/Agendas-Minutes-Videos>

Pursuant to Section 551.007 of the Texas Government Code, individuals wishing to address the Council for items listed as public hearings will be recognized when the public hearing is opened. For individuals wishing to speak on a non-public hearing item, they may address the Council by submitting the online form at the following link:

<https://www.littleelm.org/FormCenter/Administration-5/LE-Town-Council-Presentation-and-Announc-87>.

Note: A physical quorum of the Town Council may not be present during the meeting as some Council Members may choose to participate in the meeting remotely as permitted by Governor Abbott's suspension of various statutes that may be interpreted to require face-to-face interaction between members of the public and public officials.

**MEETING  
Town of Little Elm  
100 W Eldorado Parkway  
Little Elm, Texas 75068-5060**

**214-975-0404  
<http://www.littleelmtx.us>**

**WORKSHOP AND REGULAR TOWN COUNCIL**

**Tuesday, April 7, 2020 - 6:00 PM  
Town Hall Center---Council Chamber---100 W Eldorado Parkway**

**1. NOTICE REGARDING PUBLIC PARTICIPATION AND TOWN  
COUNCIL/TOWN STAFF ATTENDANCE**

Call to Order Council Work Shop at 6:00 p.m.

- A. Invocation:
- B. Pledge to Flags:
- C. Items to be withdrawn from Consent Agenda.
- D. Emergency Items if posted.
- E. Request by the Town Council for items to be placed on a future agenda for discussion, and recognition of excused absences.
- F. Presentation of monthly updates from department heads concerning law enforcement activities, municipal court, customer service, emergency medical services, fire department response, fire prevention activities, emergency management, ongoing economic development projects, building permits, code enforcement activities, library activities, human resources updates, information technology report, revenue and expenditure report, street construction status, sanitation services, highway construction status, utility operations, parks and recreation activities, as well as facility and fleet updates.
- G. Council to highlight items on the agenda needing further discussion or comments prior to the regular session.

2. Roll Call/Call to Order Regular Town Council Immediately Following Council Workshop.
3. Consent Agenda: All matters listed under the Consent Agenda are considered to be routine by the Town Council and require little or no deliberation. There will not be a separate discussion of these items and the agenda will be enacted by one vote. If the Council expresses a desire to discuss a matter listed, that item will be removed from the consent agenda and considered separately:
  - A. Minutes of the March 17, 2020 Workshop, Public Hearing and Regular Meeting. (Town Secretary Kathy Phillips)
  - B. Final Acceptance 2019 Annual Street Maintenance Project and authorization to release \$59,497.96 in retainage funds. (Town Engineer Wesley Brandon)
  - C. Final Acceptance of the West Side Package Lift Station, Gravity Main, and Force Main Project, and authorizing the release of \$58,709.05 in retainage funds. (Town Engineer Wesley Brandon)
  - D. Ordinance No. 1548 an Ordinance of the Town of Little Elm, Texas, adopting a New Personnel Policies and repealing all prior Ordinances, Resolutions and Council action related to same; and providing an effective date. (Assistant to the Town Manager Caitlan Biggs)
  - E. Acceptance of the 2019 Annual Racial Profiling Report. (Chief of Police Rodney Harrison)
4. Reports and requests for Town Council consideration and appropriate action:
  - A. Discussion and Action to adopt Ordinance No. 1549 an Ordinance authorizing the issuance of “Town of Little Elm, Texas, General Obligation Refunding Bonds, Series 2020,” specifying the terms and features of said bonds; levying a continuing direct annual ad valorem tax for the payment of said bonds; and resolving other matters incident and related to the issuance sale, payment and delivery of said bonds, including the approval and execution of a Paying Agent/Registrar Agreement, Purchase Letter and an Escrow Agreement, and providing an effective date. (Chief Financial Officer Kelly Wilson)
5. Council will convene in Executive Session pursuant to Texas Government Code:

- A. Executive Session with Town Attorney under Texas Government Code Section 551.071 (Consultation with Attorney) to discuss the COVID-19 pandemic and municipal authority to respond to the COVID-19 outbreak.

Section 551.071 for private consultation with the Town Attorney to seek legal advice with respect to pending and contemplated litigation and including all matters on this agenda to which the Town Attorney has a duty under the Texas Rules of Discipline and Professional conduct regarding confidential communication with the Town Council.

- B. Section 551.072 to discuss certain matters regarding real property.

- C. Section 551.076 to discuss security matters.

- D. Section 551.087 to discuss Economic Development.

- 6. Reconvene into Open Session: Discussion and consideration to take any action necessary as the result of the Executive Session.

- A. Reconvene into open session to discuss and take action, if deemed appropriate, on the COVID-19 pandemic and the Town's response thereto, including the consideration of an emergency declaration ordinance.

Section 551.071 for private consultation with the Town Attorney to seek legal advice with respect to pending and contemplated litigation and including all matters on this agenda to which the Town Attorney has a duty under the Texas Rules of Discipline and Professional conduct regarding confidential communication with the Town Council.

- B. Section 551.072 to discuss certain matters regarding real property.

- C. Section 551.076 to discuss security matters.

- D. Section 551.087 to discuss Economic Development.

- 7. Adjourn Work Shop and Regular Meeting.

**Pursuant to the Texas Open Meeting Act, (Chapter 551, Texas Government Code), one or more of the above items will be taken or conducted in open session following the conclusion of the executive closed session.**

Persons with disabilities who plan to attend this meeting and who may need auxiliary aide of service such as interpreters for the hearing impaired, reader or large print are requested to contact the secretary at 214-975-0404 two days prior to the meeting so appropriate arrangements can be made. **BRILLE IS NOT PROVIDED.**

Respectfully,

Town Secretary

**This is to certify that the above notice was posted on the bulletin board at the Town Hall Center this 2nd day of April 2020.**