

Notice Regarding Public Participation and Town Council/Town Staff Attendance

Due to the COVID-19 (coronavirus) public health emergency, and in an effort to reduce in-person meetings that assemble large groups of people, Governor Greg Abbott has granted a temporary suspension of certain rules to allow for (1) town council members and town employees to participate in a town council meeting via videoconference call or other remote electronic means without a physical quorum of council members being present at the site of the meeting; and (2) the use of videoconferencing and other remote means to allow the public to observe the meeting and, when required, to participate in the public meeting.

In an effort to reduce the spread of the virus, for the May 19, 2020, Town Council meeting, individuals will be able to address the Council on any topic through submission of the web form below. Forms received will be recorded into the record and be given to the Town Council.

To access the videoconference online, follow these instructions:

- To join the Zoom meeting, click <https://zoom.us/j/94977597389>.
- To view the live stream meeting, click <https://www.littleelm.org/1258/Agendas-Minutes-Videos>

Pursuant to Section 551.007 of the Texas Government Code, individuals wishing to address the Council for items listed as public hearings will be recognized when the public hearing is opened. For individuals wishing to speak on a non-public hearing item, they may address the Council by submitting the online form at the following link:

<https://www.littleelm.org/FormCenter/Administration-5/LE-Town-Council-Presentation-and-Announc-87>.

Note: A physical quorum of the Town Council may not be present during the meeting as some Council Members may choose to participate in the meeting remotely as permitted by Governor Abbott's suspension of various statutes that may be interpreted to require face-to-face interaction between members of the public and public officials.

**MEETING
Town of Little Elm
100 W Eldorado Parkway
Little Elm, Texas 75068-5060**

**214-975-0404
<http://www.littleelmtx.us>**

Workshop & Regular Council

**Tuesday, May 19, 2020 - 6:00 PM
Town Hall Center---Council Chamber---100 W Eldorado Parkway**

1. NOTICE REGARDING PUBLIC PARTICIPATION AND TOWN COUNCIL/TOWN STAFF ATTENDANCE.

- A. Call to Order Council Work Shop at 6:00 p.m.
- B. Invocation:
- C. Items to be withdrawn from Consent Agenda.
- D. Emergency Items if posted.
- E. Request by the Town Council for items to be placed on a future agenda for discussion, and recognition of excused absences.
- F. Discussion regarding Neighborhood Integrity Grants. (Director of Development Services Fred Gibbs)
- G. Presentation of monthly updates from department heads concerning law enforcement activities, municipal court, customer service, emergency medical services, fire department response, fire prevention activities, emergency management, ongoing economic development projects, building permits, code enforcement activities, library activities, human resources updates, information technology report, revenue and expenditure report, street construction status, sanitation services, highway construction status, utility operations, parks and recreation activities, as well as facility and fleet updates.
- H. Council to highlight items on the agenda needing further discussion or comments

prior to the regular session.

2. Roll Call/Call to Order Regular Town Council Immediately Following Council Workshop.
3. Presentation:
 - A. Proclamation proclaiming May 17 -23, 2020 as “National Public Works Week”. (Mayor Hillock)
4. Consent Agenda: All matters listed under the Consent Agenda are considered to be routine by the Town Council and require little or no deliberation. There will not be a separate discussion of these items and the agenda will be enacted by one vote. If the Council expresses a desire to discuss a matter listed, that item will be removed from the consent agenda and considered separately:
 - A. Minutes of the May 5, 2020 Workshop and Regular Meeting. (Town Secretary Kathy Phillips)
 - B. 2nd Amendment of Concession Agreement for Restaurant Site (Taphouse) (EDC Executive Director Jennette Espinosa)
 - C. 4th Amendment of Concession Agreement for Wakeboard Park. (Hydrous) (EDC Executive Director Jennette Espinosa)
 - D. Award Bid 2020-06 for the Button Street Reconstruction Project to GRod Construction, LLC, in an amount not to exceed \$1,105,290.50, and to authorize the Town Manager to execute the contract. (Purchasing Manager Rebecca Hunter)
 - E. Award the construction contract for the Cottonwood Branch Manhole Rehabilitation Project to Insituform Technologies, LLC in an amount not to exceed of \$79,679.50, and authorize the Town Manager to execute the contract. (Purchasing Manager Rebecca Hunter)
 - F. Authorization to renew the existing annual contract for fireworks displays with Illumination Fireworks Partners, L.P. with an estimated annual expenditure of \$70,000. (Purchasing Manager Rebecca Hunter)
 - G. Authorize purchase of two (2) 2020 Chevrolet Tahoe’s from Lake Country Chevrolet

in the amount of \$115,303. (Purchasing Manager Rebecca Hunter)

5. Reports and requests for Town Council consideration and appropriate action:
 - A. Discussion and Action to approve Resolution No. 0519202001a Resolution of the Town Council of the Town of Little Elm, Texas, appointing a Mayor Pro-tem for a one year term of office, providing an effective date. (Council)
 - B. Discussion and Action on the appointment of Council members to serve as Liaisons to Boards and Commissions. (Council)
6. Council will convene in Executive Session pursuant to Texas Government Code:
 - A. Executive Session with Town Attorney under Texas Government Code Section 551.071 (Consultation with Attorney) to discuss the COVID-19 pandemic and municipal authority to respond to the COVID-19 outbreak.
 - B. Section 551.071 for private consultation with the Town Attorney to seek legal advice with respect to pending and contemplated litigation and including all matters on this agenda to which the Town Attorney has a duty under the Texas Rules of Discipline and Professional conduct regarding confidential communication with the Town Council.
 - C. Section 551.072 to discuss certain matters regarding real property.
 - D. Section 551.076 to discuss security matters.
 - E. Section 551.087 to discuss Economic Development.
7. Reconvene into Open Session: Discussion and consideration to take any action necessary as the result of the Executive Session.
 - A. Reconvene into open session to discuss and take action, if deemed appropriate, on the COVID-19 pandemic and the Town's response thereto, including the consideration of an emergency declaration ordinance.
 - B. Section 551.071 for private consultation with the Town Attorney to seek legal advice

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C. Section 551.072 to discuss certain matters regarding real property.

D. Section 551.076 to discuss security matters.

E. Section 551.087 to discuss Economic Development.

8. Adjourn Work Shop and Regular Meeting.

Pursuant to the Texas Open Meeting Act, (Chapter 551, Texas Government Code), one or more of the above items will be taken or conducted in open session following the conclusion of the executive closed session.

Persons with disabilities who plan to attend this meeting and who may need auxiliary aide of service such as interpreters for the hearing impaired, reader or large print are requested to contact the secretary at 214-975-0404 two days prior to the meeting so appropriate arrangements can be made. **BRILLE IS NOT PROVIDED.**

Respectfully,

Town Secretary

This is to certify that the above notice was posted on the bulletin board at the Town Hall Center this 14th day of May 2020.