

## **Notice Regarding Public Participation and Town Council/Town Staff Attendance**

Due to the COVID-19 (coronavirus) public health emergency, and in an effort to reduce in-person meetings that assemble large groups of people, Governor Greg Abbott has granted a temporary suspension of certain rules to allow for (1) town council members and town employees to participate in a town council meeting via videoconference call or other remote electronic means without a physical quorum of council members being present at the site of the meeting; and (2) the use of videoconferencing and other remote means to allow the public to observe the meeting and, when required, to participate in the public meeting.

In an effort to reduce the spread of the virus, for the July 7, 2020, Town Council meeting, individuals will be able to address the Council on any topic through submission of the web form below. Forms received will be recorded into the record and be given to the Town Council.

To access the videoconference online, follow these instructions:

- To join the Zoom meeting, click <https://zoom.us/j/98627441469>.
- To view the live stream meeting, click <https://www.littleelm.org/1258/Agendas-Minutes-Videos>

Pursuant to Section 551.007 of the Texas Government Code, individuals wishing to address the Council for items listed as public hearings will be recognized when the public hearing is opened. For individuals wishing to speak on a public hearing item, they may register at the following link:

<https://www.littleelm.org/FormCenter/Administration-5/LE-Town-Council-Presentation-and-Announc-87>

Individuals who wish to speak to Town Council directly must register prior to the meeting. Please include in the comment box that you will be logging onto the meeting through the Zoom link above to speak to Town Council. If you have any questions, please email [cbiggs@littleelm.org](mailto:cbiggs@littleelm.org).

Individuals wishing to speak on a non-public hearing item, they may address the Council by submitting the online form at the following link:

<https://www.littleelm.org/FormCenter/Administration-5/LE-Town-Council-Presentation-and-Announc-87>.

Note: A physical quorum of the Town Council may not be present during the meeting as some Council Members may choose to participate in the meeting remotely as permitted by Governor Abbott's suspension of various statutes that may be interpreted to require face-to-face interaction between members of the public and public officials.

**MEETING  
Town of Little Elm  
100 W Eldorado Parkway  
Little Elm, Texas 75068-5060**

**214-975-0404  
<http://www.littleelmtx.us>**

**WORKSHOP AND REGULAR TOWN COUNCIL**

**Tuesday, July 7, 2020 - 6:00 PM  
Town Hall Center---Council Chamber---100 W Eldorado Parkway**

1. NOTICE REGARDING PUBLIC PARTICIPATION AND TOWN COUNCIL/TOWN STAFF ATTENDANCE.
2. Call to Order Council Work Shop at 6:00 p.m.
  - A. Invocation:
  - B. Pledge to Flags:
  - C. Items to be withdrawn from Consent Agenda.
  - D. Emergency Items if posted.
  - E. Request by the Town Council for items to be placed on a future agenda for discussion, and recognition of excused absences.
  - F. Discussion regarding police department policies and procedures. (Chief of Police Rodney Harrison)
  - G. Discussion regarding Council member holding Board member status and a Council member being Council Liaison on the same board or commission.
  - H. Discussion regarding the November 3rd Election for charter propositions and cost. (Town Manager Matt Mueller)
  - I. Presentation of monthly updates from department heads concerning law enforcement

activities, municipal court, customer service, emergency medical services, fire department response, fire prevention activities, emergency management, ongoing economic development projects, building permits, code enforcement activities, library activities, human resources updates, information technology report, revenue and expenditure report, street construction status, sanitation services, highway construction status, utility operations, parks and recreation activities, as well as facility and fleet updates.

J. Council to highlight items on the agenda needing further discussion or comments prior to the regular session.

3. Roll Call/Call to Order Regular Town Council Immediately Following Council Workshop.
4. Public Comments: Persons may address the Town Council on any issue. This is the appropriate time for citizens to address the Council on any concern whether on this agenda or not. Each member of the public who desires to address the Town Council regarding an item on an agenda for an open meeting of the Town Council shall have the right to address the Town Council on the item before the Town Council's consideration of the item. All speakers not requiring a translator are given 3 minutes to speak and may address the Council only once on each agenda item. Non-English Speakers who require a translator are given 6 minutes to speak and may address the Council only once on each agenda item. In accordance with the State of Texas Open Meeting Act, the council may not comment or deliberate such statements during this period, except as authorized by Section 551.042, Texas Government Code.
5. Consent Agenda: All matters listed under the Consent Agenda are considered to be routine by the Town Council and require little or no deliberation. There will not be a separate discussion of these items and the agenda will be enacted by one vote. If the Council expresses a desire to discuss a matter listed, that item will be removed from the consent agenda and considered separately:
  - A. Minutes of the June 16, 2020 Workshop. Public Hearing and Regular Meeting. (Town Secretary Kathy Phillips)
  - B. Minutes of the June 11, 2020 Special Council Meeting. (Town Secretary Kathy Phillips)
  - C. Minutes of the June 2, 2020 Workshop, Public Hearing and Regular Meeting. (Town Secretary Kathy Phillips)

- D. Authorization to purchase a self-service ice machine from Best Ice2go, LLC in the amount of \$59,010. (Purchasing Manager Rebecca Hunter)
  - E. Final Acceptance of the Fire Station #1 floor repair, and authorize the release of \$20,945.25 in retainage funds. (Town Engineer Wesley Brandon)
  - F. Approval of a Development Agreement associated with the Town's Lakefront Residential Overlay District for the property owner of 121 W Park Street, within Little Elm's town limits. ( Director of Development Services Fred Gibbs)
  - G. Approve the Termination Agreement between the Town of Little Elm and Mustang Special Utility District, as presented. (Executive Director of the EDC Jennette Espinosa)
  - H. Approve the Third Amended and Restated Chapter 380 Economic Development Program and Performance Agreement between the Town of Little Elm and Associated Supply Company (ASCO), as presented. (Executive Director of the EDC Jennette Espinosa)
  - I. Consideration of Resolution No. 07072020201 authorizing the Notice of Intention to issue Combined Tax and Revenue Certificates of Obligation, Series 2020,for the (Chief Financial Officer Kelly Wilson)
  - J. Approve Construction Contract to Keller North America for the emergency repair of a retaining wall in the Sunset Pointe Subdivision in an amount not to exceed \$295,000 and authorize the Town Manager to execute the Construction Contract. (Town Engineer Wesley Brandon)
  - K. Approve Professional Contract Services relating to a School Resource Officer Program between the Town of Little Elm and The Frisco Independent School District. (Chief of Police Rodney Harrison)
6. Council will convene in Executive Session pursuant to Texas Government Code:
- A. Executive Session with Town Attorney under Texas Government Code Section 551.071 (Consultation with Attorney) to discuss the COVID-19 pandemic and municipal authority to respond to the COVID-19 outbreak.
  - B. Section 551.071 for private consultation with the Town Attorney to seek legal advice with respect to pending and contemplated litigation and including all matters on this

agenda to which the Town Attorney has a duty under the Texas Rules of Discipline and Professional conduct regarding confidential communication with the Town Council.

- C. Section 551.072 to discuss certain matters regarding real property.
  - D. Section 551.076 to discuss security matters.
  - E. Section 551.087 to discuss Economic Development.
7. Reconvene into Open Session: Discussion and consideration to take any action necessary as the result of the Executive Session.
- A. Reconvene into open session to discuss and take action, if deemed appropriate, on the COVID-19 pandemic and the Town's response thereto, including the consideration of an emergency declaration ordinance.
  - B. Section 551.071 for private consultation with the Town Attorney to seek legal advice with respect to pending and contemplated litigation and including all matters on this agenda to which the Town Attorney has a duty under the Texas Rules of Discipline and Professional conduct regarding confidential communication with the Town Council.
  - C. Section 551.072 to discuss certain matters regarding real property.
  - D. Section 551.076 to discuss security matters.
  - E. Section 551.087 to discuss Economic Development.
8. Adjourn Work Shop and Regular Meeting.

**Pursuant to the Texas Open Meeting Act, (Chapter 551, Texas Government Code), one or more of the above items will be taken or conducted in open session following the conclusion of the executive closed session.**

Persons with disabilities who plan to attend this meeting and who may need auxiliary aide of service such as interpreters for the hearing impaired, reader or large print are requested to contact

the secretary at 214-975-0404 two days prior to the meeting so appropriate arrangements can be made. **BRILLE IS NOT PROVIDED.**

Respectfully,

Town Secretary

**This is to certify that the above notice was posted on the bulletin board at the Town Hall Center this the 2nd day of July 2020.**