



ADOPT-A-STREET APPLICATION PACKAGE



Show Little Elm you care about your community and the environment by adopting a street! The Adopt-A-Street program provides individuals, civic organizations, and others with an opportunity to help beautify their community by volunteering their services to collect litter alongside Little Elm streets.

Why Adopt?

- ✓ It's an easy way for groups to help the community
- ✓ It makes a visible impact on your local environment
- ✓ It helps build community and group pride
- ✓ It reduces litter cleanup costs and saves taxpayers money

Program Requirements

- Adoptees agree to maintain a one mile stretch of roadway for one year.
- Group or individual must conduct one clean up before Adopt-A-Street Sign can be installed.
- Group or individual must agree with adoption terms and sign contractual agreement.
- Required documentation and advanced notification must be submitted prior to any clean up activity.
- Clean-ups must be conducted quarterly (once every 3 months)
- **Adoptees agree to participate in the “Clean & Green” town wide semi-annual clean up events held in the spring and fall.**
 - **Adoptees agree to hold clean-up events on the “Clean & Green” dates and bring items to the event for disposal.**
 - **PLEASE NOTE: of the four required cleanups per year, this community event marks the only cleanup that you MUST complete on a specific date.**

Program Support

- Installation of “Adopt-A-Street” sign with entities name
- Supplies needed to conduct clean up
- Recognition of service to community; placement of adoptees photo in town newsletter

If you are interested in participating in or would like more information about this worthwhile program contact: Keep Little Elm Beautiful (KLEB) at kleb75068@gmail.com or Little Elm Public Works at 972-377-5556 or www.littleelm.org/publicworks



ADOPT-A-STREET PROGRAM TERMS AND ADOPTION AGREEMENT



It is agreed by all parties that if the maintenance of the contracted area is not being performed according to the terms agreed upon, the organization will be given 30 days' notice of termination, after which the signage will be removed.

Please note: "maintenance of area" includes mandatory participation in Little Elm's semi-annual community clean up event, "Clean & Green," each spring and fall. If an organization refuses to participate in this event, it will be considered out of compliance with the Adoption Agreement.

If maintenance is resumed within this period, however, the Contract will be continued.

RESPONSIBLE PARTY SIGNATURE: _____

PRINTED NAME: _____

TITLE: _____

ORGANIZATION: _____

SIGN LOCATION: _____

ADDRESS: _____

PHONE: _____

FAX: _____

E-MAIL ADDRESS: _____

DATE: _____



ADOPT-A-STREET STREET REQUEST & SIGNAGE



Yes! I want to Adopt-A-Street in Little Elm!

I would like to adopt the following location. Please list in order of preference as certain areas may not be accommodated.

1st Location(s): Street Name: _____
 Begin At: _____
 please be specific End At: _____

2nd Location(s) Street Name: _____
 Begin At: _____
 please be specific End At: _____

3rd Location(s) Street Name: _____
 Begin At: _____
 please be specific End At: _____

*NAME TO APPEAR ON SIGN – ONE LETTER OR SPACE PER SQUARE

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

***Slogans, religious themes, websites, or advertisements will not be approved!**



ADOPT-A-STREET PROGRAM SAFETY TIPS



Below is a list of suggestions from Keep Little Elm Beautiful and the Little Elm Public Works to make sure your clean up experience is safe!

DO:

- ✓ Wear gloves or use grabbers:
- ✓ Wear safety vests and/or bright-colored clothing for cleanup
- ✓ Drink plenty of fluids
- ✓ Wear thick-soled, closed-toed shoes
- ✓ Wear long pants and long sleeve shirts
- ✓ Wear sunscreen and bug repellent
- ✓ Use the “buddy system”... work in teams to maximize safety
- ✓ Keep pre-moistened “towelettes” on hand
- ✓ Wash hands with antibacterial soap after the clean up
- ✓ Be aware of your surroundings and potential hazards (passing cars, hazardous tree branches, poison ivy, snakes, etc.)
- ✓ Know emergency procedures, such as the location of the nearest emergency facility and how to summon an ambulance or the police

DON'T:

- ✗ Pick up hazardous materials such as hypodermic needles, sharp objects, old car batteries, animal carcasses, or any other unidentified or questionable object.
- ✗ Attempt to move large objects... report this information to event staff
- ✗ Allow minor children to participate in clean-ups, unless supervised by an adult
- ✗ Perform any activities outside of your physical capabilities
- ✗ Use power tools and/or motor driven equipment
- ✗ Conduct clean ups near or around construction sites
- ✗ Schedule clean ups during peak pedestrian or traffic hours
- ✗ Conduct clean ups during inclement weather



RELEASE SIGNATURES
(Hold Harmless)



Must be filled out and received by the Public Works offices
before your schedule clean up event

In consideration of the Town of Little Elm's acceptance of my participation in the above project, I, for myself, participating in the project, any heirs, executors, administrators and assigns, forever releases and discharges any and all rights, demands, claims and causes of suit of action, known or unknown, whether arising now or in the future, that I may have against the Town of Little Elm and Keep Little Elm Beautiful and any and all injuries, including death and property damage in any manner arising or resulting from my participation in said project, that I solely assume those risks, that I will, without limitation, assume and pay and medial and emergency expenses in the event of an accident, injury, illness, or other incapacity, regardless of whether I have authorized such expenses. Furthermore, I state that I have carefully read this release, know the contents of the release and signed the release of my own free will.

Before each clean up, all applicants participating must sign below and send/bring to:

Public Works Service Center
1600 Mark Tree Lane, Little Elm, TX 75068
972-377-5556

PLEASE NOTE THIS IS REQUIRED

ORGANIZATION NAME: _____

NAME OF REPRESENTATIVE: _____

PRINTED NAME: _____

TITLE: _____

(CONTINUED ON NEXT PAGE)

VOLUNTEER NAME: _____ SIGNATURE: _____ DATE: _____

VOLUNTEER NAME: _____ SIGNATURE: _____ DATE: _____

VOLUNTEER NAME: _____ SIGNATURE: _____ DATE: _____

VOLUNTEER NAME: _____ SIGNATURE: _____ DATE: _____

VOLUNTEER NAME: _____ SIGNATURE: _____ DATE: _____

VOLUNTEER NAME: _____ SIGNATURE: _____ DATE: _____

VOLUNTEER NAME: _____ SIGNATURE: _____ DATE: _____

VOLUNTEER NAME: _____ SIGNATURE: _____ DATE: _____

VOLUNTEER NAME: _____ SIGNATURE: _____ DATE: _____

VOLUNTEER NAME: _____ SIGNATURE: _____ DATE: _____

VOLUNTEER NAME: _____ SIGNATURE: _____ DATE: _____

VOLUNTEER NAME: _____ SIGNATURE: _____ DATE: _____

VOLUNTEER NAME: _____ SIGNATURE: _____ DATE: _____

VOLUNTEER NAME: _____ SIGNATURE: _____ DATE: _____

VOLUNTEER NAME: _____ SIGNATURE: _____ DATE: _____

VOLUNTEER NAME: _____ SIGNATURE: _____ DATE: _____

VOLUNTEER NAME: _____ SIGNATURE: _____ DATE: _____

VOLUNTEER NAME: _____ SIGNATURE: _____ DATE: _____

(USE ADDITIONAL SHEETS IF NECESSARY)